



February 12, 2014 **Joint Meeting of Town Board and Plan Commission**

Town of Garfield Plan Commission Meeting and
Regular Meeting of the Garfield Town Board
Wednesday, February 12, 2014 – 6:00 p.m.
Garfield Town Hall

Chairman Steve Dickinsen called the Plan Commission meeting to order on Wednesday, February 12, 2014 at 6:00 p.m. Full board present. Meeting notice verified. Also in attendance were Plan Commission members Alice Glavin, Chairman, Jackie Rindahl, Jim Christenson, Don Brasda, Kevin Anderson, Del Van Blaricom, Dianne Richardson, and other residents, as well as Steve Walker of Cedar Corp.

Ardy Robertson read the minutes of the January 30th meeting of the Garfield Plan Commission. Jackie Rindahl made a motion to accept the minutes as read, Jim Christenson seconded, and the motion carried.

Dickinsen then discussed with the Plan Commission that he has informed Atty. Wagman that there will be no further interaction on the part of the Garfield town board until Larchmont LLC complies with their offer to deposit funds into a fund for any town legal expenses that are incurred.

Robertson then read the minutes of the January 8th regular meeting. Motion made by Lamoine Hanson, seconded by Glenn Fremstad, to approve minutes as read. Motion carried. Robertson also read the minutes of the February 4th pre-construction conference held at the town hall. Motion made by Lamoine Hanson, seconded by Glenn Fremstad, to approve minutes as read. Motion carried.

Treasurer's report of income and expenses for January was read by treasurer Clark Walker. Motion to approve treasurer's report made by Fremstad, seconded by Hanson. Motion carried.

Reconciliation Report: Motion to approve reconciliation report made by Fremstad, seconded by Hanson. Motion carried.

Bills were presented for payment. Motion by Hanson, seconded by Fremstad, to approve payment of bills. Motion carried. Check #8159 payable to Osseo Ford for \$17.63 will be voided because Osseo Ford's invoice had been paid at

the time the part was picked up. Treasurer added this amount back in to checking.

Purchase of land from Del Van Blaricom: Mr. Van Blaricom has offered to sell a piece of land to the town for a price of \$5,000, along with some other considerations. Several trees will be cut down, and he would like to have some trees replanted to replace them, along with some mulching. He presented the board with a sketch of tree-planting provided by Carl Peterson, for a project cost of \$1,100. He will also need approximately four loads of gravel at an approximate cost per load of \$200, to redo his driveway due to this purchase. Motion to grant these considerations if the electors approve the purchase of the land made by Hanson, seconded by Fremstad, and carried.

New town shop building project: Steve Walker went through some contractual items regarding the project, including the Notice of Award, Bid Specifications, contractor's insurance bond, performance bond, builder's contract, etc. Motion to approve the Standard Form of Agreement Between Owner and Contractor made by Fremstad, seconded by Hanson and carried. Hanson made a motion to grant General Contractor Anderson a Notice to Proceed, with a 30 week time frame for completion. Walker pointed out some items that have been reconsidered – or changed – since the bidding. He then went through those change orders. In order to avoid confusion as the construction phase goes on, Hanson made a motion that all potential change orders go through Chairman Dickinsen, seconded by Fremstad, and carried.

Kevin Anderson reported that Walters Buildings will bill the Town of Garfield directly for building materials, which will save us 5.5% in sales tax costs. He has discussed this with sub-contractors as well, which will result in additional savings to the township. Discussion followed on change orders. Motion by Fremstad to make the building light gray with a charcoal colored roof, seconded by Hanson, and carried.

Discussion on tree removal at the new shop building site, and possibly saving some trees on the west edge of the property. Discussion also on the placement of the sewer and well in relation to the salt storage shed.

Motion to forego the Request for Payment form for this date only, in order to make a payment to the contractor, made by Hanson, seconded by Fremstad, and carried. Check issued to Jack Walters and Sons Corp. for \$22,250 for down payment on building.

Jackson County Zoning has asked us for our position on a text amendment to their flood plain ordinance. Motion to approve by Fremstad, seconded by Hanson, and carried.

Fire Board – The Osseo Rural Fire Department is looking to purchase a new fire truck. Motion to approve purchase of this fire truck made by Hanson, seconded by Fremstad, and carried.

Hourly Employee Work Schedule: Snow plowing is the only road work we have this month.

There will be a Special Meeting of the Electors of the Town of Garfield on Wednesday, February 19th at 6 p.m. in the town hall for the purpose of considering the purchase of land from Del Van Blaricom.

Board members and Board of Review members will be attending training in Eau Claire on Friday, February 28th.

Next meeting will be held Wednesday, March 12, 2014, at 6:00 p.m. Motion to adjourn made by Hanson, seconded by Fremstad, and carried. Meeting adjourned.

The annual town meeting will be held on Tuesday, April 15, 2014, at 6 p.m., followed by the regular board meeting.

Motion to adjourn made by Hanson, seconded by Fremstad, and carried. Meeting adjourned.

Ardy Robertson, Clerk